## MICROSOFT SPECIALIST CERTIFICATION TRAINING PACKAGE

Available Dates: **See Course Schedule** Class Length: **5 day** Cost: **\$750** Email Computer Visions about this class

## **Class Outline:**

## In today's fast paced world, learning how to use computers is a necessity. Computer Visions would like to help you get on the path to success.

First, ask yourself:

-Do you want to ensure that your computer skills meet the current demands of companies?

-Do you use Microsoft Office or Microsoft Project on a regular basis?

-Do your employees include administrative assistants, Help Desk staff, trainers or Microsoft Office "power users" in any department?

To help prepare you or your employees for the skills required to pass the MOS exams, Computer Visions is offering the following MOS Certification Training Packages (valid for Office 2010 or Office 2013):

Choose up to 5 of the following classes:

Word-Level 1	Excel-Level 1	Access-Level 1	PowerPoint-Level 1
Word-Level 2	Excel-Level 2	Access-Level 2	PowerPoint-Level 2
Word-Level 3	Excel-Level 3	Access-Level 3	Intro to Windows

Total Value: \$875 - Special Offer: \$750